

Inwood Forest Community Improvement Association

Board of Directors Meeting

St. Timothy UMC

December 14, 2011

Board Members Present:

President Jane Martin
First Vice President Hugo DuBois
Second Vice President Tom Haynes
Treasurer Julie Grothues
Director Fred Sheppard

Residents that signed in:

None

Guests:

Cindy Vara-Leija

Board Members Absent:

Secretary Michelle Cutler
Director Don Emerson

Meeting Called to Order

President Martin called the meeting to order at 7:10 PM on December 14, 2011. Grothues was appointed as Parliamentarian, DuBois was designated as Sergeant at Arms, and the agenda was adopted as the Orders of the Day. There were no objections.

Homeowner Forum

No homeowners were present.

Cindy Vara-Leija, a candidate for Harris County Precinct 1 Constable, attended the meeting and spoke to the board.

Approval of Minutes

Grothues moved to accept as presented the November 9, 2011 meeting minutes. Haynes seconded. The motion carried unanimously.

Financial Reports

Grothues reported that 28 of the settlement distribution checks mailed in June were still outstanding at October 31st. Letters were sent to those lot owners. The response for some of the larger checks has been good so far. Grothues noted that starting January 1, 2012, Genesis' charge for taking minutes at the monthly meetings will be \$100 per meeting. (Note: this will be reflected in the new contract to be considered at the January meeting.) The Association recently received payment for a one large outstanding account of approximately \$4,800.

Management Reports

A. Properties and Facilities Committee Report

Grothues reported that Poli DeLeon was working on several projects around the community. The pool passed the annual inspection by the City. The irrigation system on the irrigated esplanades on Antoine will be shut down until March 2012.

B. Deed Restrictions Committee Report

Pierce reported that 365 violation letters were sent out and 26 violations were cured this month. There were a large number of homes whose yards needed to be mowed, edged and/or raked.

C. ACC Committee Report

No report.

D. Security Committee Report

DuBois reported that the November crime rate in IF was the highest it has been this year. There were 5 thefts and 6 residence burglaries.

E. Communication Committee Report

DuBois noted that the domain names that are owned by IFCIA are coming up for renewal. The bill has been submitted for payment.

F. Resident Relations Committee Report

Martin reported that a drive through would be done on the evening of December 18th to determine the winner of the Christmas Decorating contest. She also reported that IFCIA's annual meeting in January will be held at the White Oak Conference Center (the former Inwood Forest clubhouse) .

Old Business

Amendment of Deed Restrictions – IFHA

At the November monthly meeting, the board approved a resolution (titled Regarding Enforcement of Deed Restrictions and Collection of Association Fees for Inwood Forest Subdivision) related to Inwood Forest Homes Association (IFHA) subject to review by Hoover Slovacek.

Grothues reported that on November 16th, Matt Kornhauser of Hoover Slovacek responded to the board's question regarding the IFHA resolution. (See attached.) Kornhauser noted that IFCIA can't just say that it will take over IFHA. It was again recommended that IFHA be reinstated and that IFHA be merged with IFCIA. A special meeting of the IFCIA membership was called on December 1st. At the special meeting,

steps were taken to reinstate IFHA and the merger of IFHA and IFCIA was approved.

New Business

A. Collection Policy

Grothues moved to approve the attached Assessment Collection Policy, Sheppard seconded. The motion passed unanimously.

B. Payment Plan Policy

Haynes moved to approve the attached Payment Plan Policy, DuBois seconded. The motion passed unanimously.

C. Records Production Policy

Grothues moved to approve the attached Records Production and Copying Policy, Sheppard seconded. The motion passed unanimously.

D. Document Retention Policy

Grothues moved to approve the attached Document Retention Policy, Haynes seconded. The motion passed unanimously.

E. Pool Rules Policy

Grothues moved to approve the attached Pool Rules Policy, Sheppard seconded. DuBois, Grothues and Sheppard voted in favor, Haynes abstained and the motion carried.

Adjournment

With no further business to come before the Board, the meeting was formally adjourned at 7:42 pm on a motion by DuBois, seconded by Grothues and unanimously carried.

Next Regular Board Meeting

The next Board meeting is scheduled for January 11, 2012.